

Android Tablet Course 2018

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This course is based on a Samsung Product.

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Are all tablets the same? NO.

If you are buying your first tablet, you may be asking yourself:

What is the best tablet?

What should I buy?

You have 2 choices of tablets.

Tablets by Apple known as iPad

Androids by Google

Both tablets operate in a similar manner. Both have their own unique features.

When you are shopping for a tablet, take the time to ask questions.

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The following questions will help you make a decision.

How much **FREE** memory does the tablet have? **64 GB minimum (recommended)**

Can I install a memory card to expand the memory?

If **YES**, what is the maximum memory card can I install? **64 GB min**

IF **NO**, should I buy this tablet?

Can I use google maps?

How long will the battery last if I'm on the internet?

What Price is the tablet?

What is the tablet model and who is the manufacturer?

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Ask the store attendant to show you:

The **on – off** button

The **extended card slot**

The **HOME** button

The **BACK** button

Turn an **APP ON** and **OFF**

How to setup the tablet the first time.

(or have the store set it up for you)

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If you are satisfied with the answers, do not impulse buy.
Research the tablet model on the internet.

On the internet look for several:

Reviews on the model you are thinking of buying.

Look at alternate to the model.

Are tutoring videos (on YouTube) available.

Get your friends and acquaintances' opinions.

Now you are ready to buy or go back to shopping.

After you purchase your tablet, take a course on
tablets to help with some of the features.

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Most tablets are used for communication on the internet. 1000's of applications are available.
Some are free, other have a dollar value. I suggest installing only the **APP**lication you are
interested in. The more **APP**lications you install the greater is the memory usage.

The first thing you should do after unpacking your new tablet is, **read the manual**.

The manual may be installed on the tablet or you can review your manual on the internet.

On the internet search for "*tablet name and model number*"

This will save you a great deal of time.

After the tablet is setup, the screen displays a group of icons for the **APP**lication available.

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Samsung tablet purchased in 2017



ON -OFF buttons are usually on the top or the side

Samsung tablet purchased in 2014



APPLICATION Icons

BACK button

HOME Button

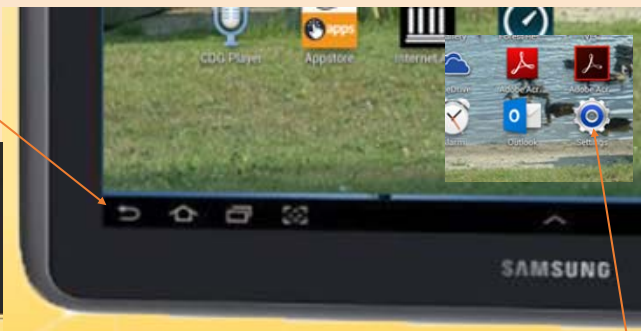
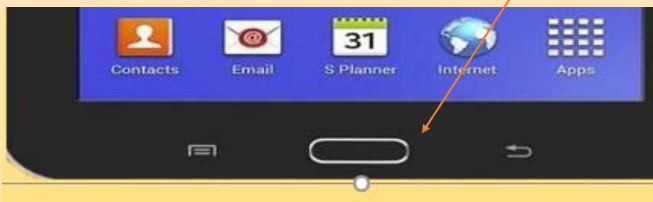
List APPS running in the background

The older version has a screen capture button. Not available on the new tablet

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The Home, BACK and List App Control buttons shown on the previous page



The App used very often is the setting APP. The APP Icon may look like this

The button are not all the same on all tablets, you have to get familiar with the button on your tablet.

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To add-on storage memory, you need to add a Micro card



Micro cards are available from 2GB to 256+ GB



The picture above shows the Micro card slot. Usual labelled **MICRO**



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A newer versions of the Samsung Android is the Galaxy Tab E

Power Input (charging)
Earphone plugin

Micro Card Slot on this model



ON -OFF button

Volume button

The Screen capture button is removed. On this unit, you have to press the volume button and the home button simultaneously.

List of APPS in the background

The Home button

The Back Button

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Setting up the tablet for the first time:

Most stores will offer a short training session. If you are new to tablets, I recommend you take the seminar. When you purchase the unit asked the salesperson to setup the tablet for you.

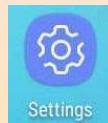
You are asking them to install a password when the tablet is open and to setup your email. Write down all passwords given to you and keep them in a safe place. The most common mistake is not keeping a record of passwords.

If you are setting up your tablet, get a manual on the internet and follow the instructions

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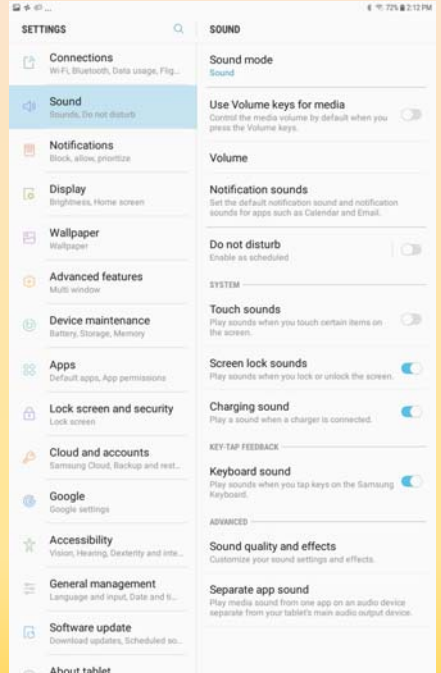
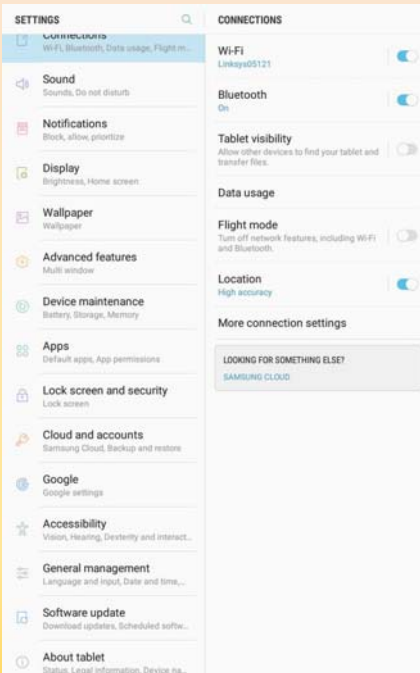
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Tablet Settings



Tablet Settings is the APP used to make changes to your tablet and to get information on the tablet. The ICON may vary on different manufactures.

On the right are two screen snapshots on the Setting APP.



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Using an APP called EZCAST I will demonstrate the setting screens.

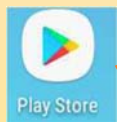
Note: EXCAST is a free APP to transfer the tablet screen to a TV. The APP is free but the required module need is roughly \$50 +

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Adding An APPlication

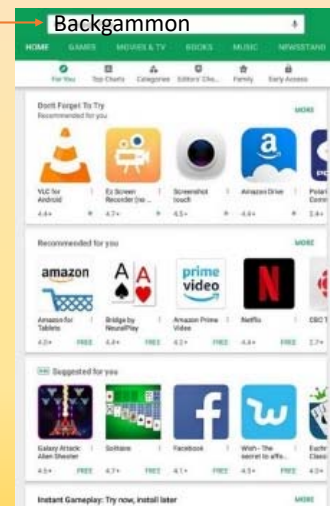
The first thing to do is find the Play store APP



Click on the Store APP Icon may be different on Some tablet

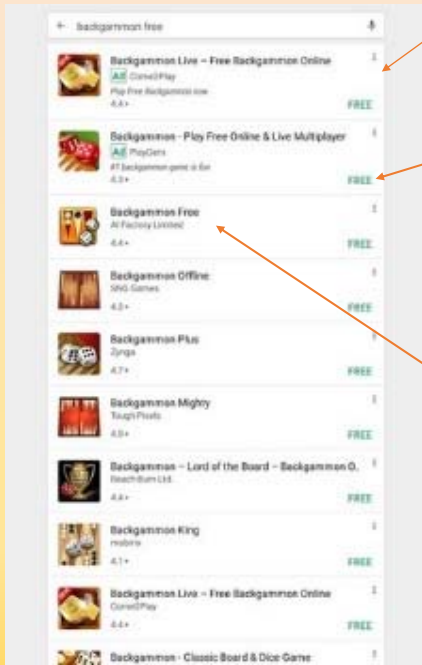


In the search bar you enter the type of APP you are looking for



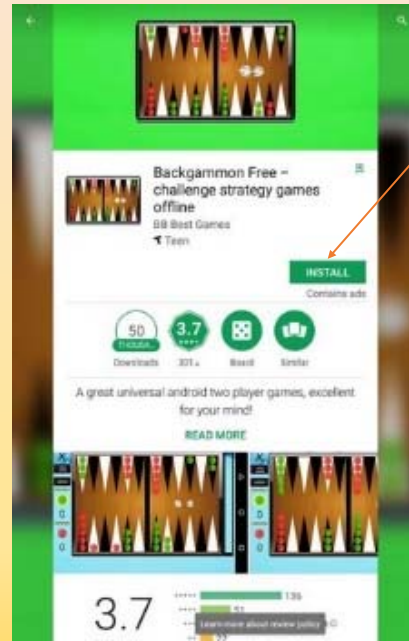
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A list of available Backgammon games are displayed. The price is displayed on the right. The next step is to select an APP

We clicked on this App



The App we selected is displayed. The next step is to install or reject.

You reject the App by clicking on your back button

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If you chose to install the game would look like this or similar to this

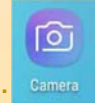


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Pictures

Most Tablet have an excellent resolution for taking picture.



On my tablet the camera icon looks like this.

Setting the camera should be done before any camera shoot session. The most important setting is the picture size. The picture size will determine the byte space you will use for each picture you take.

← PICTURE SIZE (REAR)	
<input checked="" type="radio"/> 4:3 (5.0 M)	2576x1932
<input type="radio"/> 4:3 (3.1 M)	2048x1536
<input type="radio"/> 4:3 (2.0 M)	1600x1200
<input type="radio"/> 16:9 (3.7 M)	2560x1440
<input type="radio"/> 16:9 (2.4 M)	2048x1152
<input type="radio"/> 1:1 (3.7 M)	1920x1920

On the left the picture size selection is shown.

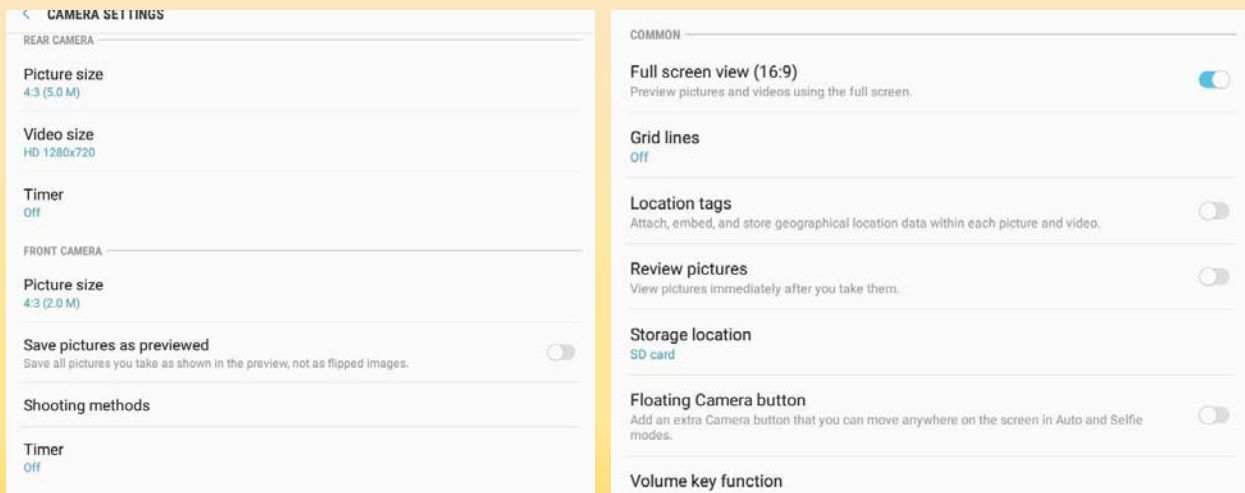
If you do not have an additional memory card, your tablet may run out of memory

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Pictures

My tablet settings

A screenshot of the Android Camera Settings app. The screen is split into two panels. The left panel shows settings for the REAR CAMERA and FRONT CAMERA. The REAR CAMERA section includes: Picture size (4:3 (5.0 M)), Video size (HD 1280x720), Timer (Off), and Save pictures as previewed (Off). The FRONT CAMERA section includes: Picture size (4:3 (2.0 M)), Save pictures as previewed (Off), Shooting methods, and Timer (Off). The right panel shows COMMON settings: Full screen view (16:9) (On), Grid lines (Off), Location tags (Off), Review pictures (Off), Storage location (SD card), Floating Camera button (Off), and Volume key function (Take pictures).

Next we will take a few pictures with the tablet

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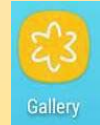
Pictures

We have our tablet setup and we have taken a few pictures. What can we do with the pictures.

1. We can view the pictures on the tablet
2. Email them to family or a friend
3. Transfer them to your computer hard drive
4. Send the pictures to google Photos

NO: 1 We can view the pictures on the tablet.

Tablet have an APP called Gallery



NO 2: Email them to family or a friend
NO 3: Transfer them to your computer hard drive
NO 4: Send the pictures to google Photos

For this option you will need an APP called My files.

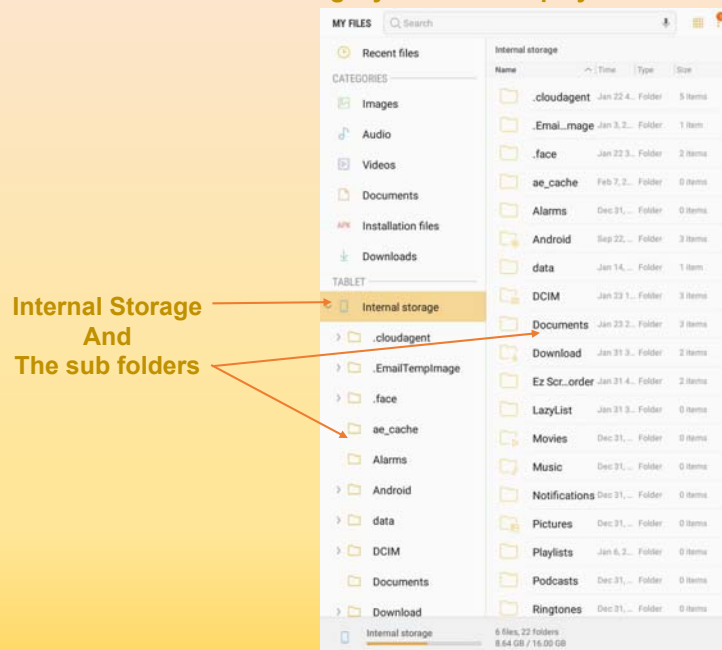


Transferring Photos can be challenging but if you persist you can master the transfer

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Accessing My Files will display the following screens.



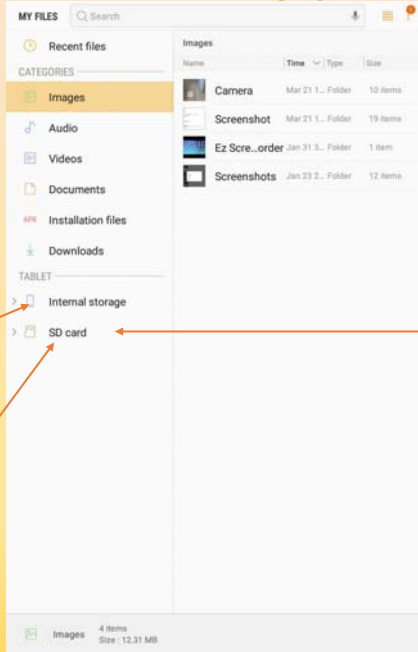
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Accessing My Files will display the following screens.

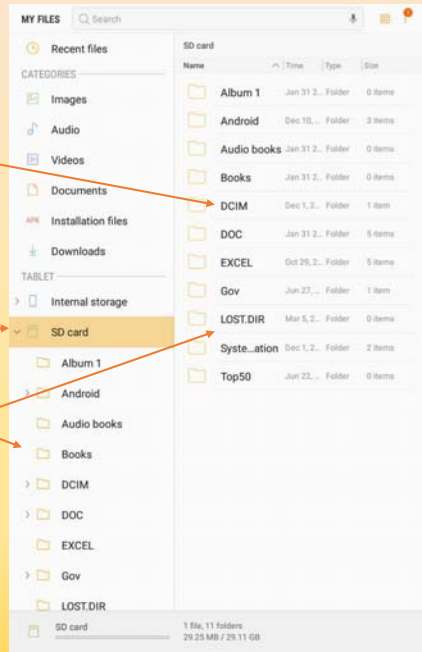
The folders are shown on the right

Internal Storage and The additional SD card



On most tablets the pictures will be saved in the folder DCIM

Clicking the SD card folder will display all the sub folders in the SD card

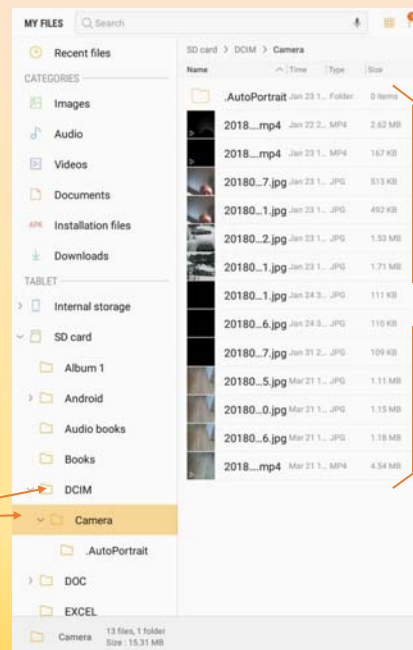


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The DCIM folder

The DCIM folder and sub folder Camera

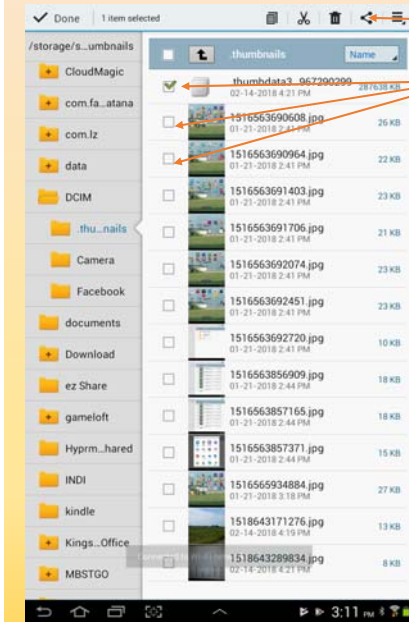


Photos in DCIM/Camera folder

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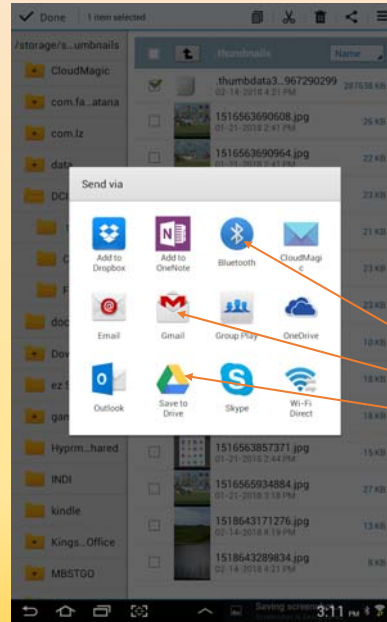
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Transferring Photo's and Files



To transfer photos or files you have to select the files you want to transfer

Next Click the transfer Icon



You can transfer the selected files to anyone off these location. My favorites are.

Bluetooth
Gmail
Google Drive

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Transferring Photo's and Files

Another method of transferring files:

Files Music, Photos, Data can be transfer from and to the tablet.

This is not complicated but you must be familiar with files and folder



The Samsung charger

The photo on the left is a charger cable for a Samsung tablet.

The plug for the Tablet when charging or transferring files.

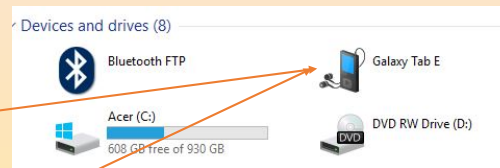
The USB plug used in the charger or plugs into the computer for transfer of files

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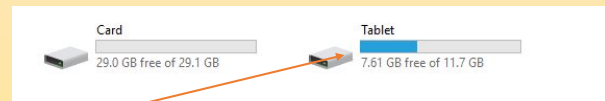
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Transferring Photo's and Files

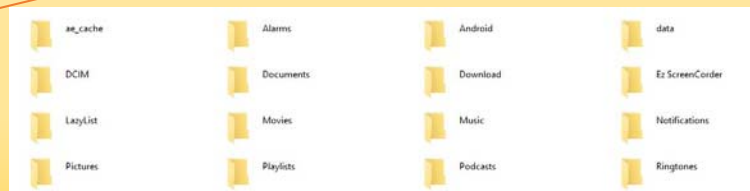
When you connect the tablet you will see the following on your computer.
On the right is a photo of my computer



Click on the Galaxy Tab E and the screen on the right is displayed. I can select Tablet or Card (if I have an SD card installed)



I clicked on Tablet and my folders are displayed.
From this location I can send (*upload*) files to the tablet or I can copy (*download*) to my computer.



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